

PRP International, Inc Course Registration Form (Canada)

Pricing Policy

These prices are in Canadian Dollars and do not include taxes. Details available by return email

Payment by Cheque

Please submit your application and send us your cheque (payable to PRP International, Inc.) to:

PRP International, Inc.
Suite 6, 140 Plug Street
MalpequeRR#1, Kensington
Prince Edward Island C0B 1M0
Fax: (902) 836-5288

Payment by Credit Card

For your security, we do not take credit card information over the Internet. Please proceed to submit your application and a form will be presented to you. Print the form, fill out your credit card information and mail or fax it to us. Submitting your application will reserve your placement in the course immediately.

Our Registration Policy

- All fees must be paid in full prior to the workshop/course start date
- Fee includes: Tuition, Luncheon (full days only), Workbook, Certificate of Completion, Souvenir
- Workshop/Course Times:
 - First Day: 8:15 Registration; Workshop 8:30 am to 5:00 pm
 - Second Day: 8:30 am to 5:00 pm
 - Third Half Day: 8:30 am to 12:00 Noon (No lunch included)
- Discounts (for early-bird registration or group registration (2 or more attendees from the same organization for the same workshop/course)
 - Early Bird: Where advertised by workshop/course – up to \$200 rebate or special promotion of similar value, on fees over \$1300.00
 - Group Registrations: 10% OFF each registration fee for 2 or more persons, or 1 free registration for every 7 registrations for the same workshop/course (early-bird promotion does not apply to group registrations)
 - In-house workshops, please contact PRP International, Inc. for individual pricing.
- Cancellations/Refunds/Credits:
 - Refunds will be made for cancellation requests, in writing, and received 30 days prior to the workshop/course start date, less an administration fee of \$75.00,
 - Substitutions, if notified in advance, are permitted, OR a credit will be issued for another workshop/course of equal value – the administration fee of \$75.00 will be payable with the credit option,
 - No refunds will be given on cancellations occurring within 30 days of the workshop/course start date.
- A charge of \$50.00 will be levied on NSF cheques/payments.
- GST/HST taxes are additional to the published fees; if GST/HST exempt, the application must disclose the exemption number.
- Participants are responsible for their own travel and hotel reservations.
- PRP International, Inc. reserves the right to cancel or reschedule workshop/course dates and locations. Paid up registrants will have the option to select an alternate workshop/course offering of equal value or receive a full refund of the fees without any administration fee charge. PRP International, Inc. liability will be limited to the fees paid.

PRP International, Inc. GST/HST Registration number is 86238 9525